



**MINUTES OF
BOARD OF TRUSTEES VOTING MEETING
June 12, 2015, 6:30 PM**

Regular Meeting

Kent Smith, Board President called the meeting to order at 6:30 PM.

Kent Smith, Eva Marie Swymelar, Kent Wenger, Chuck Crabb, Martha Stephens, Michael Gahr, Kathleen Drennan, Peggy LaGarde, Kristie Hawk, Gina Guarino Buli, Michelle Boyd, Harold Smith, Carole Schaeffer, Diane Hope, Marilyn Thomas, and Sarah Pilacik

Opening statements

None.

MINUTES

Review & accept minutes from meeting from May 14, 2015 voting meeting.

Martha moved to approve, Michael seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Outcome of Student Hearings

a) Student violated stipulations placed upon previous hearing (March 12th meeting). Student was expelled for the remainder of this school year and also next year. May reapply to RA for the 2016-2017 school years and must supply scholastic record and discipline record at that time.

Kathleen moved to approve, Peggy seconded. 8-eyes, 0-nays, all in favor. Motion carries.

b) Student expelled from bus

Chuck moved to approve, Martha seconded. 8-eyes, 0-nays, all in favor. Motion carries.

COMMITTEES MEETING UPDATES

Finance Committee

Kent W. gave an explanation of the final budget for 2015-2016.

Martha moved to approve the final budget, Eva seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Carol discussed fiduciary selection for pension. She is waiting on additional information before it is brought up for a vote.

Development Committee

Gina discussed work on approved fund raising, grant applications, and how to determine task force participants. Golf outing raised approximately \$6000. Bids for Kids raised approximately \$7000.

Curriculum Committee

Gina discussed the purchase of new literature series for the lower school.

Martha moved to approve purchase, Kent Smith seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Building Committee

Diane presented on the current status of construction and results of recent meetings with Reynolds. The outside of the building, (site work) bids are being negotiated. The Site work Settlement Agreement may require a special meeting for a vote.

Diane presented Change Order #6 in the amount of \$19,041.00 for gas meter work.

Diane presented Change Order #27 in the amount of \$266,016.93 for sewer connection site work and pump.

Diane presented a request for payment draw from project fund #7 in the amount of \$133,885.00 for trade payables.

Mike moved to approve, Eva seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Legislative Awareness Committee

Martha and Gina discussed the governors waiving of fees for volunteer security checks.

HR Committee

None.

CEO's Report

Gina gave a safety/security overview with the theme being 'awareness and prevention'. There is an Emergency Planning Guide that is available on line and updated yearly. Select participants complete CPI Restraint training yearly. All staff complete training in Recognizing and Reporting Child Abuse regularly as required by state law. Select staff is trained in CPR and Infectious Disease Protocols. Gina discussed the need to disseminate information on new evacuation patterns and emergency lockdown drills in the new building. RA has obtained a safety audit from an outside company and township emergency departments to assist in developing procedures, which she, in part, listed.

Gina provided the board a copy of the Leadership and Management: Improvement Planning Report. She reviewed the previous evaluation, listed strengths and weaknesses of the Leadership Team, the goals established and what actions will be taken to achieve them.

Principals' reports

Michelle and Kristie presented briefly on both the Lower and Upper Schools.

Dean of Students Report

Harold reported no significant issues at this time.

Kent Smith commended Harold on his work with students this past year.

Business Manager's report

Carol stated there were no changes to the staff roster.

The monthly business report was presented.

Peggy moved to approve, Martha seconded. 8-eyes, 0-nays, all in favor. Motion carries.

The Janitorial Service contract was discussed. Carol recommended a second full time porter, which is already in the budget.

Kathy moved to approve the Janitorial Contract, Martha seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Carol asked that the Charter School Lease Reimbursement, PDE 418, be approved for submission to the state.

Mike moved to approve the submission, Peggy seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Carol stated she would review the Condo Area Maintenance fee and property taxes from Franklin Commons.

Carol reported on a request for a new checking account for the Alumni Association. This was tabled until further information could be shared with the Association.

OLD BUSINESS

Martha reminded the board of her impending resignation from the board.

NEW BUSINESS

Kent Smith provided suggestions for the 2015-2016 board meeting dates. It was decided the meeting for next year will be held on the third Thursday of the month to allow Carol time to receive and prepare the business reports.

Kent Smith discussed transparency of operations and posting to the website.

Gina distributed the current Bullying Policy for review. This is done periodically done as per protocol. There were no changes recommended at this time. It is posted on the school website.

Eva moved to approve the Bullying Policy, Kent Wenger seconded. 8-eyes, 0-nays, all in favor. Motion carries.

PUBLIC COMMENT

None.

Motion to adjourn meeting made by Kathy, Mike seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Kent Smith adjourned the meeting at 8:30 PM.

Executive Session held on personnel matter